



6th Grade Bomber Day



By keeping it REAL we will respect ourselves, others, and our community and we will be responsible for learning.

Who: incoming 6th grade students **(Sorry. No parents allowed!)**

What: A sneak-peak orientation for 2018-2019 6th grade students **(lunch will be provided)**

- Learn about how 6th grade works.
- Bring your school supplies early.
- Get help with lockers and locker organization.
- Pick up your Chromebook, the middle school student device. **(Paperwork Required)**
- Learn about middle school expectations.
- Learn about how to do lunch at the middle school.
- Practice your class schedule.
- Practice having school lunch
- Play some games and have some fun!

When: Tuesday, August 21 from 9-12:30 AM. Transportation will not be provided for this event.

Where: The Cannon Falls Middle/High School **(Enter through the front door.)**

Why: To give you a head start on the upcoming school year

Students will bring home some valuable information for parents and may bring home their Chromebook if paperwork is filled out in advance. If you have questions please e-mail hodges.tim@cf.k12.mn.us. Fill out this form electronically or return this form by mail by Monday 8/20/18 to:

6th Grade Bomber Day
Cannon Falls Middle/High School
820 Minnesota Street East
Cannon Falls, MN 55009

[ELECTRONIC FORM](#)

Student first and last name _____

Parent/Guardian(s) first and last name(s) _____

Contact phone number _____

Contact e-mail address _____

Please list any special requirements for your student _____



Cannon Falls Area Schools

1 to 1 Device Protection Plan

GRADES 6 - 12



Cannon Falls Area Schools recognizes that with the implementation of the 1 to 1 initiative there is a need to protect the investment for both the district and the family. Three options are available for protecting the device. Please review the information below, record your choice and return this document, the student parent agreement of acceptable use to the office and if chosen, the \$25 insurance premium.

The 1 to 1 device Insurance cost will provide insurance coverage for accidental damage (drops/spills), cracked screens, theft, vandalism, fire, flood, natural disasters, and power surges due to lightning. The insurance cost will not provide coverage for lost devices. The \$25.00 payment is nonrefundable. This annual coverage begins upon receipt of the payment and ends at the conclusion of each school year. **The 1 to 1 device Insurance cost does not cover lost, stolen or damaged charging cords, charging bricks, or cases.**

Any damage or loss must be reported to the Main Office of your child’s school. The first unintentional damage claim during the school year may be covered under the insurance plan but subsequent claims will incur a charge; \$100 for cracked screens, \$25 for missing or damaged chargers. Intentional damage or damage due to negligence will result in a charge for the full cost of a replacement from the school vendor. *(See replacement costs below) In cases of theft or other criminal acts, a police report, or fire report in the case of fire, MUST be filed by the student or parent for the protection coverage to be utilized. A copy of the police/fire report must be provided to the Principal’s Office.

Families who opt out of the insurance option will be held responsible for ALL damage to their devices including, but not limited to: broken screens, cracked casing or plastic pieces, inoperability from jailbreaking, etc. Lost items such as cases and cables will be charged the actual replacement cost.

All parents must select one of the options below. The student’s device will be issued only after the student/parent agreement document of acceptable use, the device protection plan document and if applicable, the \$25 technology insurance is paid :

OPTION 1: SCHOOL PROTECTION PLAN - \$25.00 (though charges may be assessed as stated above)

OPTION 2: OPT OUT OF SCHOOL PROTECTION PLAN I accept responsibility for reimbursing Cannon Falls Area Schools for ALL repair to the device and replacement costs for lost or stolen items as determined by the district.

High School/Middle School device replacement costs:
 Lenovo Chromebook \$228; Dell Chromebook \$239; Dell Latitude \$430

OPTION 3: Mobile Device Will BE KEPT AT SCHOOL. If option three is chosen, the student will be directed where they are to store and charge their device and is responsible for making it sure it is properly stored and charged

STUDENT NAME (Print full name): _____ GRADE _____

PARENT/GUARDIAN (Print full name): _____



Cannon Falls Area Schools

1:1 Technology Initiative

HS/MS Student & Parent Agreement



STUDENT NAME: _____

GRADE: _____ for 2017-2018 School Year

STUDENT AGREEMENT

1. I will properly care for my assigned device and charger.
2. I will keep my device in my possession or in a secured area at all times.
3. I will bring my device to school **charged and ready for use** each day.
4. I will **NOT** loan my device to anyone.
5. I will **NOT** disassemble, repair, hack or sabotage the security of the device.
6. I will **NOT** destroy the serial number sticker, or UPC code nor decorate any device with stickers, markers, etc; if the serial number or UPC code comes off, I will report this the next school day.
7. I understand my device is the property of Cannon Falls Schools and is subject to inspection by Cannon Falls Staff at any time.
8. I will report any accidental damage or equipment failure to the Technology Department by the next school day.*
9. I understand that I am fully responsible for any intentional or negligent damage to the device, and will report such damage immediately.*
10. I will report loss or theft of my device to the Technology Department by the next school day.*
11. I will report the theft of my device to law enforcement within 24 hours of the theft.*
12. I will return the device and charger in gently used condition at the end of the year.
13. I have read or reviewed with my parents and understand the Acceptable Use Policy #524 which gives guidelines for the use of all school technologies at Cannon Falls Area Schools. (See the back of this document for a summary of Policy #524)
14. I will follow the Cannon Falls Area Schools' policies for technology use both in school and at home.

***Note:** The first incident of accidental damage and equipment failure may be covered by the technology insurance. Loss of device, intentional or negligent damage is not therefore, charges will be assessed. If the device is stolen, contact the police department to file a report of theft and inform the tech office of the theft.

I recognize the device I have been issued is the property of Cannon Falls Schools and agree to these conditions set forth in this document as well as the Cannon Falls Area Schools Acceptable Use Policy.

Student Signature

Date

PARENT DEVICE AGREEMENT

1. I have read and understand all terms of the 1 to 1 Student Agreement above and the Cannon Falls Area Schools Acceptable Use Policy #524, and agree to let my child participate in the 1:1 device program. (See back page)
2. I will support the school guiding my child in using technology as an educational tool at school and at home.
3. I understand I am responsible to monitor and guide my student's use of school technology in our home, when applicable.

IMAGE CONSENT -

1. I give the school permission to use my student's image in print, internet, video or other forms of media to celebrate student achievement or share information about recent or upcoming events and activities.
Note: If you wish for the school to **NOT** use your student's image, you must contact the Director of Instructional Technologies at dombeck.amy@cf.k12.mn.us to request the form.

Parent Signature

Date

Cannon Falls School District Student/Parent Summary of Acceptable Use Policy Form

The following is the most essential content for students and parents/guardians to review regarding Cannon Falls Area Schools "Acceptable Use Policy" #524. Using technology is a reality of our 21st century lives, learning, work and play but the use of school provided technologies is a privilege and must be used "to further educational goals consistent with the mission of the school district and school policies" (III.) Students will be given opportunities to learn about safe, appropriate and responsible use of technology through the curriculum and in extracurricular activities but the proper use of technology is "the joint responsibility of students, parents and staff". (XI.B.7.) Anyone using school technologies, devices or systems, must recognize that the safety of those using technology and the security of the system is the priority. [Acceptable Use Policy #524](#)

Some guidelines for following the acceptable use policy:

- Limit access to one's device to authorized users and to websites that are known as safe and appropriate;
- Safeguard private information like an address, phone number, passwords, or access codes;
- Use technology to learn and teach in **SMART** way - **S**afe, **M**indful, **A**ppropriate, **R**espectful and **T**houghtful;
- Be respectful in the digital world and post content that is **T**ruE, **H**elpful, **I**nspiring, **N**ecessary or **K**ind;
- If you can download images, apps or extensions, follow the guidelines above to **THINK** and be **SMART**;
- Use electronic resources and communications in a responsible, considerate, efficient, ethical, and legal manner;
- Give proper credit to sources when information is shared, posted or published;
- Advocate for the safety of others and yourself and report and when possible, stop cyberbullying;
- When connecting personal electronic devices and technologies, follow technology use guidelines and expectations;
- If you mistakenly access or view unacceptable materials, share this with an appropriate school staff member;
- Use technology to support and enhance learning that is consistent with the District's mission and policies.

Unacceptable use of technology as taken from the policy #524 means:

Note: The policy speaks to school district system or school system which means any and all school supported technologies

- Users will not "access, review, upload, download, store, print, post, receive, transmit, or distribute" material that is "pornographic, obscene, or sexually explicit" or "abusive...vulgar, rude, threatening" in words or images, is "inappropriate for an education setting" or could cause "disruption to the educational process."; and uses language or images advocating "violence or discrimination" and the harassment of others. (V. A. 1. a. b. c. d. e.).
- Users will not "knowingly or recklessly post, transmit or distribute false or defamatory information", to engage in "personal attacks including or harass individuals or groups in a discriminatory way or to "engage in any illegal and violates local, state or federal law". (V. A. 2., 3.)
- Users will not "vandalize, damage or disable the property of another person or organization", purposefully "degrade or disrupt equipment, software or system performance", "tamper with or modify" any part of the school' system in a way that disrupts its use by others, or "gain unauthorized access to information resources or to access another person's materials, information or files" without permission of that person.(V.A.4., 5.)
- Users will not post private information making an individual's identity easily traceable. For example any "addresses, telephone numbers" "identification numbers, account numbers, access codes or passwords, labeled photographs or other information" like posting or sharing "private messages sent to the user privately" without permission. (V.A.6)
- User account information and passwords will be on file with designated school district officials. "Users will not attempt to gain unauthorized access to the school district system" or log in to other accounts and use access codes not assigned to the user. (V.A.7)
- Users will not intentionally violate "copyright laws or usage licensing agreements" or "use another person's property without the person's prior approval or proper citation". This includes downloading or exchanging stolen digital content or materials or ideas as well as knowingly "plagiarize works they find on the Internet". (V.A.8)
- Users will not conduct business, "for unauthorized commercial purposes or for financial gain unrelated to the mission of the school district" or "to purchase goods or services for personal use" without authorization. (V.A.9)
- Users "will not engage in bullying or cyberbullying in violation of the school district's Bullying Prohibition Policy (MSBA/MASA Model Policy 514). This prohibition includes using any technology or other electronic communication off school premises to the extent that student learning or the school environment is substantially and materially disrupted." (V.A.10)

For more detailed information about the [Acceptable Use Policy #524](#) please go to the District tab on the District web page and click on "School Board" and "District Policies".